

# **ACADEMY Planning & Reporting Document 2014**

**Annual Report December 31, 2014**

**Financial Summary**

(For details, see page 8)

Balance as at Dec 31, 2013 $11,628.32

Revenue Jan 1 - Dec 31, 2014 $0,000

Expenses Jan 1 - Dec 31, 2014 $0,000

Balance as at Dec 31, 2014 **$11,628.32**

**Academy Office Bearers**

|  |  |  |  |
| --- | --- | --- | --- |
| **Director and Board Chair** | **Telephone** | **Skype address** | **E-mail** |
| Ivan Brown | 1 416 708 0123 | williamivanbrown | [ivan.brown@utoronto.ca](mailto:ivan.brown@utoronto.ca) |
| Postal Address | 612 Indian Road, Toronto, ON M6P 2C6 Canada | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Associate Director, Finances** | **Telephone** | **Skype address** | **E-mail** |
| Matthew Janicki | 1 207 236 2715 | matthew.janicki | mjanicki@uic.edu |
| Postal Address | PO Box 862, Rockport, Maine 04856 USA | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Associate Director, Curriculum and Media** | **Telephone** | **Skype address** | **E-mail** |
| Angela Hassiotis | +442079743788 | angela.hassiotis2 | a.hassiotis@ucl.ac.uk |
| Postal Address | Division of Psychiatry, 67-73 Riding House Street, London W1W 7EY | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Secretary** | **Telephone** | **Skype address** | **E-mail** |
| Roy McConkey | +44 28 90 852537 | Roy.mcconkey | r.mcconkey@ulster.ac.uk |
| Postal Address | 12 Farm Lodge Park, Greenisland, Carrickfergus, N. Ireland. BT38 8YB, UK/ | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **SIRG Coordinator** | **Telephone** | **Skype address** | **E-mail** |
| Colleen Adnams | mobile +27 83 284603  office +27 21 4042166 / 2137 | colleen\_adnams | colleen.adnams@uct.ac.za  alternative email: cadnams@iafrica.com |
| Postal Address | Department of Psychiatry and Mental Health, University of Cape Town, Groote Schuur Hospital J-Block, Anzio Rd, Observatory, 7925, Cape Town, South Africa | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Past Chair** | **Telephone** | **Skype address** | **E-mail** |
| Roy I Brown | 1 250 646 2532 | roy.brown471 | [royibrown@shaw.ca](mailto:royibrown@shaw.ca) |
| Postal Address | 2713, Sheringham Point Road, Shirley, BC Canada V9Z1G4 | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
| Sue Ballandin | Phone: +61 (0) 3 9244 6124.  Mobile: +61 (0) 477 540 893 | susan.balandin | susan.balandin@deakin.edu.au |
| Postal Address | **Susan Balandin**  **Inaugural Chair in Disability and Inclusion, School of Health & Social Development, Faculty of Health,**  **Deakin University**  Melbourne Burwood Campus, 221 Burwood Highway, Burwood, VIC 3125 | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
| Rhonda Faragher | +61262091142 | rhfaragher | Rhonda.faragher@acu.edu.au |
| Postal Address | PO Box 256, DICKSON ACT 2602 Australia | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
| Robyn Milden |  |  |  |
| Postal Address |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
| Ken Poon | +65 97424993 | poonkinloong | kenneth.poon@nie.edu.sg |
| Postal Address | 1 Nanyang Walk, Singapore 637616 | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
| Gare Fabila |  |  |  |
| Postal Address |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
| Lisa Wang | 886-5-2428132 | lisawang | [Kuoyuwang194@gmail.com](mailto:Kuoyuwang194@gmail.com) |
| Postal Address | 168 University Road, Min-hsiung, Chai-yi. , Department of Social Welfare, National Chung Cheng University  Chia-yi, Taiwan | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Board of Directors Member** | **Telephone** | **Skype address** | **E-mail** |
| Jane McCarthy | +44(0)7747826951 | janemccarthy990 | [jane.m.mccarthy@kcl.ac.uk](mailto:jane.m.mccarthy@kcl.ac.uk) |
| Postal Address | East London NHS Foundation Trust, John Howard Centre,  Hackney, London, E9 5TD, UK | | |

**Summary of ACADEMY activities conducted in 2014**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2014 Academy Events** | | | | | | | |
| **Site** | **Date(s)** | **Sponsor /**  **Main contact** | **Funding and**  **surplus / cost** | **Topic and Presenter(s)** | **Logistics** | **Format** | **Status** |
| Vienna | July 14 | ***IASSIDD Europe Congress***  ***Andreas Kocman*** andreas.kocman@univie.ac.at;  ***Germaine Weber***  germain.weber@univie.ac.at | Dec 13, 2014 estimate:  € 4.645,99  (approx. US$  5,780). | - 8 workshops  - Topics and speakers on IASSIDD website | - Speakers arranged.  - LOC making logistically arrangements.  - Finances under discussion. | 8 workshops | May 12 enrollment at 75  Completed. |
|  |  |  |  |  |  |  |  |
| Nigeria | Nov 10-13 | ***Special Needs Conference***  ***Ani Bassey-Eyo*** acb6@hotmail.com  ***Paul Ajuwon***  ajuwon@sbcglobal.net | No surplus. Funding 1 speaker each from QOL SIRG and Mental Health SIRG. Colleen will get own funding. Funding for one more needed.  Academy may sponsor. | Education  Employment  Physical / mental health | Get 4 speakers | 4 Lectures  4 workshops | Organizing committee in place  - MOU signeded  - Speakers being invited  POSTPONED DUE TO CONCERNS ABOUT EBOLA. |
| Amsterdam | Nov 17 - Dec 5 | ***Disability Studies in Nederland***  ***Alice Schippers*** | 1,000 Euros deposited to Academy account. | Ivan Brown  Conceptalizations of disability; theoretical perspectives in ID; quality of life / family quality of life. | Ivan Brown, Geert von Hove, Alice Schippers  - Two universitiesin Amsterdam and Utrecht | Course: 3 topics, 3 sessions 1.5 hrs. each  - Repeated once | Completed. |

**2014 Academy Events**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2014 Academy Initiatives** | | | | | | | | | | | | | | | |
| **Initiative** | | | **Description** | | | **Leader/Contact** | | **Cost implications** | | | **Status** | | | | |
| Website update | | | Update and reorganize website | | | Ivan Brown  Angela Hassiotis | | None. | | | Menu has been reduced to six main pages, with links. Updating of material will continue. | | | | |
| Video and Media Resources | | | A website section has been added. Purpose: to make resources availabe free and without permissions for educaitonal purposes to IASSIDD members and website visitors. A committee adjudicates submissions for professional merit and scientific content. | | | Angela Hassiotis | | No costs at present. The Academy posts new listings. | | | Space has been set up on the website, and an adjudication committee has been established. Three videos have been submitted, adjudicated, and posted. | | | | |
| Educational materials from workshops | | | Generate products from our workshops and lectures that can be used for distance education and online learning. | | | Ivan Brown  Academy executive | | Possible income source. | | | Initial discussions took place with executive and with Giorgio Albertini in Vienna. No products to date. | | | | |
| **Summary of ACADEMY activities planned for 2015** | | | | | | | | | | | | | | | |
| **2015 Planned Academy Events** | | | | | | | | | | | | | | | |
| **Site** | | **Date(s)** | | **Sponsor /**  **Main contact** | **Funding and surplus / cost** | **Topic and Presenter(s)** | | | | **Logistics** | | **Format** | | | **Status** |
| Amsterdam | | March 25 – April 10 | | Disability Studies in Nederland.  ***Alice Schippers*** | No cost to Academy. Uncertain if there will be revenue. | Ivan Brown:  1. Ethical issues in professional work.  2. Alternative qualitative research methodologies  3. Intellectual disability and disability humour | | | | Arranged and financed by Disability Studies in Nederlands | | 3 lectures with discussion  - Each lecture 1.5 hours  - Each lecture given twice at two universities. | | | Confirmed. Plans almost completed. |
| Vancouver, Canada | | March | | Down syndrome research foundation  ***Roy Brown*** |  |  | | | |  | |  | | |  |
| Honolulu, Hawaii | | May 20 | | Pacific Rim Conference  IASSIDD Americas Congress  ***Mike Wehmeyer*** | Expect some surplus.  Do not expect any loss, as workshops will be cancelled if there is insufficient registration to cover costs. | Topics and presenters on IASSIDD website. | | | | Honolulu Convention Center. Planned by PacRim and IASSIDD | | 9 half-day workshops | | | Fully planned.  Registration underway. |
| Lagos, Nigeria | | June | | ***Special Needs Conference***  ***Ani Bassey-Eyo*** acb6@hotmail.com  ***Paul Ajuwon***  ajuwon@sbcglobal.net | No surplus. Funding 1 speaker each from QOL SIRG and Mental Health SIRG. Colleen will get own funding. Funding for one more needed.  Academy may sponsor. | Education  Employment  Physical / mental health | | | | 4 guest speakers | | 4 Lectures  4 workshops | | | Event planned. Local organizing committee in place  - MOU signeded  - THIS EVENT WILL BE RESCHEDULED ONY IF CONCERNS ABOUT EBOLA HAVE BEEN SATISFIED. |
| Los Angeles | | July | | American Academy on Developmental Medicine and Dentistry  ***Matt Janicki*** |  |  | | | |  | |  | | | Planning is underway. |
| Tel Aviv, Israel | | Jul 6-9 | | Beit Izzy Shapiro  International Conference on Disabilities | Cost neutral. Possibility of a small surplus. | TBA | | | | Held on day prior to conference. | | Half-day workshops. | | | Planning underway. |
| Vancouver, Canada | | Oct 15-17 | | Centre for Inclusion and Citizenship / University of British Columbia  Conference title: Claiming Full Citizenship: Self Determination, Personalization and Individualized Funding  2015 International Conference  ***Tim Stainton, UBC***  ***Roy Brown, Academy*** | Expect some surplus.  Do not expect any loss, as workshops will be cancelled if there is insufficient registration to cover costs. | ***Roy Brown and Ivan Brown***  Family Well-being and Quality of life: Challenges and Recommendations  ***Matthew P. Janicki, Nancy Jokinen, & Seth M. Keller***  Aging with a Disability:  Coping and Living with Various Aging-related Conditions | | | | Held on day prior to conference.  - Organization by conference committee. | | 2 half-day workshops | | | Workshops planned. Registration underway. |
| Mexico City, Mexico | |  | |  |  |  | | | |  | |  | | |  |
| **Possible** | |  | |  |  |  | | | |  | |  | | |  |
| Kota Kinnabalu  Borneo | | March | | Seri Mengasih  Centre  ***Jenny Tham***  ***Mitch Clark*** |  |  | | | |  | |  | | |  |
| Belgium | | April | | PIMD and mental health SIRGs  ***Bea Maes*** | Probably cost neutral. | Mental health.  Quality of life. | | | |  | |  | | | Tentative plans made. |
| Ipoh, Malaysia | |  | | ***Regina*** |  |  | | | |  | |  | | | Discussions underway. |
| Rome, Italy | |  | | Virtual university  ***Giorgio Albertini*** |  |  | | | |  | |  | | | Initial plans made. |
| South Korea | |  | |  |  |  | | | |  | |  | | | Discussions underway. |
| SIRG Collaboration | |  | |  | Possible revenue. | All IASSIDD SIRGs. | | | |  | |  | | | Invitation send to SIRG chairs each to organize one joint event with the Academy in 2015. |
| Academy Collaboration | |  | |  | Possible revenue. | Academy Board members. | | | |  | |  | | | Invitation to Academy Board members to make professional speaking engagements Academy events. |
|  | | | | | | | | | | | | | | | |
| **2015 Planned Academy Initiatives** | | | | | | | | | | | | | | | |
| **Initiative** | | | **Description** | | | **Leader/Contact** | | **Cost implications** | | | **Status** | | | | |
| Website update | | | Update and reorganize website | | | Ivan Brown  Angela Hassiotis | | None. | | | Updating of material will continue. | | | | |
| Video and Media Resources | | | A website section has been added. Purpose: to make resources availabe free and without permissions for educaitonal purposes to IASSIDD members and website visitors. A committee adjudicates submissions for professional merit and scientific content. | | | Angela Hassiotis | | No costs at present. The Academy posts new listings. | | | Goal: Add 20 new resources in 2015. | | | | |
| Educational materials from workshops | | | Generate products from our workshops and lectures that can be used for distance education and online learning. | | | Ivan Brown  Academy executive | | Possible income source. | | | Goal: Add one piece from each SIRG. | | | | |
| **Summary of ACADEMY activities planned for 2016** | | | | | | | | | | | | | | | |
| **2016 Planned Academy Events** | | | | | | | | | | | | | | | |
| **Site** | **Date(s)** | | | **Sponsor /**  **Main contact** | **Funding and surplus / cost** | | **Topic and Presenter(s)** | | **Logistics** | | | | **Format** | **Status** | |
| Melbourne |  | | | IASSIDD World Congress |  | |  | |  | | | |  | Planning underway. | |
|  |  | | |  |  | |  | |  | | | |  |  | |
|  |  | | |  |  | |  | |  | | | |  |  | |
|  |  | | |  |  | |  | |  | | | |  |  | |
|  |  | | |  |  | |  | |  | | | |  |  | |
|  |  | | |  |  | |  | |  | | | |  |  | |

**Academy Budget Report January to December 2014**

**Planned Actual**

**Cash on hand Dec 31, 2013**

Savings $9,693.91 $9,693.91

Checking $1,934.41 $1,934.41

TOTAL **$11,628.32** **$11,628.32**

**Income**

Vienna workshops $4,645.99 $0.00

Amsterdam workshops $983.48 $0.00

Interest (Savings) $0.00 $0.00

Interest (Checking) $0.00 $0.00

Other ( ) $0.00 $0.00

TOTAL INCOME **$18,126.80** **$0.00**

**Expenses**

Travel Council meeting Vienna $200.00 $0.00

Travel for Academy events (Vienna) $3,586.00 $0.00

Travel for Academy business $0.00 $0.00

Travel support for Academy speaker (Nigeria) $2,000.00 $0.00

Academy Vienna Admin Expenses $345.00 $0.00

Academy speaker expenses $0.00 $0.00

Academy administrative costs $500.00 $0.00

Office and secretarial $500.00 $0.00

Monthy bank fees $0.00 $0.00

Bank penalty fees $0.00 $0.00

Foreign item adjustments $0.00 $0.00

Other (... ) $500.00 $0.00

TOTAL EXPENSES **$7,631.00** $0.00

**Surplus/loss $10,495.80 $0.00**

**Contigency Funds $10,000.00 $10,000.00**

**Surplus/Loss Available Funds $495.80 $0.00**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Academy Budget Forecast January to December 2015**

**Planned Actual**

**Cash on hand Dec 31, 2013**

Savings $0.00 $0.00

Checking $0.00 $0.00

TOTAL **$0.00** **$0.00**

**Income**

Honolulu workshops $4,000.00 $0.00

Amsterdam workshops $1,500.00 $0.00

Vancouver workshops $500.00 $0.00

Los Angeles workshops $500.00 $0.00

Interest (Savings) $0.00 $0.00

Interest (Checking) $0.00 $0.00

Other ( ) $0.00 $0.00

TOTAL INCOME **$6,500.00 $0.00**

**Expenses**

Travel Council meeting Honolulu $200.00 $0.00

Travel for Academy events (Honolulu) $3,000.00 $0.00

Travel for Academy business $0.00 $0.00

Travel support for Academy speaker (Nigeria) $2,000.00 $0.00

Academy Vienna Admin Expenses $500.00 $0.00

Academy speaker expenses $1,000.00 $0.00

Academy administrative costs $0.00 $0.00

Office and secretarial $0.00 $0.00

Monthy bank fees $0.00 $0.00

Bank penalty fees $0.00 $0.00

Foreign item adjustments $0.00 $0.00

Other (... ) $500.00 $0.00

TOTAL EXPENSES **$7,200.00** $0.00

**Surplus/loss $0,00.00 $0.00**

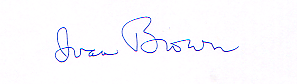
**Contigency Funds $10,000.00 $10,000.00**

**Surplus/Loss Available Funds $0.00 $0.00**

**Other issues of note, or issues for Council or IASSIDD Executive to pursue**

|  |
| --- |
| **Comments** |
| Access to funds by Academy treasurer for covering on-site costs. |

## **Signed: Academy Director and Chair, Board of Directors**



Ivan Brown

Director

IASSIDD Academy

# **Section of Proposed IASSIDD bylaws pertaining to the Academy**

**ARTICLE IV ACADEMY**

**Section 1: Purpose & Establishment**

**a.** The IASSIDD Academy on Education, Teaching & Research (the “Academy”) was established by the Council of the Association at its annual meeting in 2006.

**b.** The mission of the Academy is defined broadly as carrying out evidence-based education and training activities, which draw on and disseminate the scientific work, policy development, and evidence-based practice activities of the members of IASSIDD and also extends to consultancy activities, which might or might not be conducted in conjunction with educational activities.

**Section 2: Academy Board and Executive and Their Relationship with IASSIDD Council**

**a.** The Director of the Academy shall be appointed by and report to the Council of the Association, of which he/she shall be an ex-officio (voting) member.

**Proposes Changes**

**a.** The Director of the Academy shall be appointed by and report to the Council of the Association, of which he/she shall be an ex-officio (voting) member. The appointment shall be for one term (the duration of which shall be from one Assembly to the next) with the possibility of renewal.

**b.** The Academy shall have a Board (up to 10 members, in addition to the Director) and an Executive Group (5 members) approved annually by the IASSIDD Council, on recommendation of the Academy Director.

**c.** The Director shall submit annually for approval by the IASSIDD Council: 1) an Annual Report of Activities and a Budget Summary for the preceding year, and 2) a Business Plan and a Budget for the coming year.

**d.** The Academy Board shall confer formally at least quarterly to discuss the Academy’s business, including authorizing the Academy’s annual reports to Council as set out in c. above.

**b.** The Academy shall have a Board of 13 members as follows:

a) The Director who acts as Chair of the Board and Chair of the Executive Committee.

b) The IASSIDD VP responsible for SIRG Coordination.

c) Four (4) members nominated by the SIRG Chairs, and selected by the IASSIDD VP responsible for SIRG Coordination in consultation with the Director of the Academy.

d) Seven (7) other IASSIDD members selected to reflect the diversity of interests of IASSIDD members and the various regions of the world.

The Academy Board may have an Executive Group (maximum of 5 members) approved by the IASSIDD Council, on recommendation of the Academy Board Director. Executive Group members shall be appointed for one term (the duration of which shall be from one Assembly to the next) with the possibilities of renewal. The Executive Group shall be comprised of:

a) The Academy Director (who also acts as Chair of the Executive).

b) The VP SIRG Coordination.

c) A member of the Board appointed to serve as Associate Director - Financial Management (who will liaise with the IASSIDD Treasurer).

d) A member of the Board appointed to serve as Associate Director - Curriculum & Media Development.

e) A member of the Board appointed to serve as Secretary.

f) The past Academy Director.

**e.** There shall be no substitutes for appointed and approved Board members. However, permanent vacancies on the Board may be filled during a term as follows:

- IASSIDD Council may appoint a new Director;

- for a vacancy in the SIRG representatives, the SIRG Coordinating Committee may recommend a potential Board member to the Director, who may recommend that person to Council for approval;

- for vacancies in the other Board positions, the Director may recommend potential Board members to Council for approval.

All vacancies must be approved by Council to be considered filled.

**Section 4: Fiscal Management**

**a.** The educational and training activities of the Academy should be cost-neutral, and supported by its educational endeavors whenever possible. The Academy shall have the discretion to raise funds to cover activities where costs exceed revenues, including receiving financial or in-kind support from IASSIDD or IASSIDD’s SIRGs.

**b.** The Academy’s finances will be held by the Treasurer of IASSIDD, but will be dispersed upon the recommendation of the Academy’s Treasurer acting on behalf of the Academy Board.

**Section 5: Responsibilities**

The Academy will be active in carrying out a set of activities each year related to its mission.

**Section 6: Dissolution**

**a.** A motion to dissolve the Academy may be presented to Council if the Academy has been inactive and not fulfilled its mission over a period of time.

**b.** Dissolution shall require a simple majority vote of Council. The vote can be taken at a regular meeting of Council, or by electronic poll of the Council where the Secretary has given a minimum of 28 days notice of such a poll.

**c.** Upon dissolution, any funds allocated to the Academy will be reallocated to the central budget of the Association.